

AGENDA

Administration & Rules Committee

Jefferson County Courthouse
320 S. Main Street
Jefferson, WI 53549

May 29, 2013

Room 112
8:30 a.m.

Committee Members

Paul Babcock – James Braughler – Rick Kuhlman - Jim Mode – John Molinaro, Chair

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment
6. Approval of April 24, 2013 Administration & Rules Committee meeting minutes
7. Approval of the May 14, 2013 County Board meeting minutes
8. Approval of the May 8, 2013 County Administrator Search Committee minutes (as a quorum of the County Administrator Search Committee)
9. Communications
10. Discussion and possible action on vehicle usage policy
11. Discuss research on using electronic media to reduce hard copies by providing supervisors laptops or other devices for the County Board to obtain their information
12. Discussion and possible action on updating the procedure for reporting absences for meetings
13. Discussion and possible action on resolutions referred to the Law Enforcement and Emergency Management Committee
 - a. Outagamie County Resolution – Exempting off-duty officers from current state law prohibiting a licensee from carrying a firearm on school grounds and certain posted private properties.
 - b. Outagamie County Resolution – Authorizing lobbyist to request the state legislature re-examine WI State Statute 968.255 regarding strip searches
 - c. Outagamie County Resolution – Extending the time period from 12 months to 24 months for a county to seek reimbursement for certain expenses it incurs from a person sentenced to a county jail
14. Discussion and possible action on resolutions, letters or reports from other governmental agencies
 - a. Outagamie County Resolution – “Oppose all legislative efforts to remove local control of the 911 system”
 - b. Langlade County Resolution – “Opposition to increasing acreage of alien ownership”
15. Interim County Administrator’s monthly report
16. Tentative Future Meeting and Agenda Items

June 26	October 30	February 26
July 31	November TBA	March 26
August 28	December TBA	April 30
September 25	January 29	

All meetings in Room 112 at 8:30 a.m. unless noted.

17. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

#6

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

**April 24, 2013
Administration & Rules Committee**

1. **Call to Order**
Meeting was called to order by Supervisor Molinaro at 8:30 a.m.
2. **Roll Call**
Administration and Rules Committee Members
Members present: John Molinaro, Paul Babcock, Jim Mode and Rick Kuhlman.
James Braughler – Absent.

Others Present: Kathi Cauley – Interim County Administrator; Tammie Jaeger – Administrative Secretary; Connie Freeberg – Paralegal II; Phil Ristow – Corporation Counsel; Staci Hoffman – Register of Deeds; Bill Kern – Highway Commissioner; Barb Frank – County Clerk.
3. **Certification of compliance with Open Meeting Law Requirements**
Staff certified compliance with the open meeting law.
4. **Review of Agenda**
No changes were made.
5. **Public Comment**
None
6. **Approval of March 27, 2013 Administration & Rules Committee meeting minutes**
Motion made by Supervisor Mode; Second by Supervisor Babcock to approve the March 27, 2013 Administration & Rules Committee meeting minutes as printed. (Ayes-All) Motion carried.
7. **Approval of April 16, 2013 County Board minutes**
Corrections were distributed for the committee members to review.

Motion made by Supervisor Mode; Second by Supervisor Kuhlman to approve the April 16, 2013 County Board meeting minutes as corrected. (Ayes-All) Motion carried.
8. **Communications**
 - Corrections to the April 16, 2013 County Board Minutes
 - Email regarding “Bring Your Kid To Work Day”
9. **Discussion and possible action on vehicle usage report**
John Molinaro explained that the vehicle usage report was discussed at the Finance Committee meeting. The vehicle usage information is currently part of the Personnel Ordinance. It states that departments should give a yearly vehicle usage report to their committee for review. John reported on the use of the administration vehicle and the savings that resulted for the county. Kathi Cauley suggested coming up with ways that the vehicles are used more frequently, so that additional money would be saved. She will share the Human Services vehicle usage policy with the committee. Kathi also recommended continuous quality improvement reviews in all areas such as cell phones, and other equipment. No action taken.
10. **Discussion and procedure for meeting attendance**
John Molinaro explained that there should be a process for reporting when County Board Supervisors will be absent from meetings. Recording absent vs. excused in the minutes was also discussed. It was suggested that the minutes reflect a “notified absence” when a supervisor has called in advance. It was suggested that supervisors call the County Clerk in advance when they will not be attending a meeting or the minutes will state they are unexcused. Staff will work on a procedure and the committee will discuss this at their next meeting. No action taken.

11. Discussion and possible action on resolutions, letters or reports from other governmental agencies

- a. Wood County Resolution – “To Request the state to enact legislation that prohibits an entity from foreclosing on property unless that entity itself has a recorded interest in the property.”
Phil Ristow and Staci Hoffman discussed the resolution. Staci distributed a copy of a similar resolution from the Register of Deeds Association for the Committee to review.

Motion made by Supervisor Kuhlman; Second by Supervisor Mode to support the resolution recommended by the Register of Deeds Association and forward it to the County Board for their consideration. (Ayes-All) Motion carried.

- b. Adams County Resolution – “To support modification of recount procedures to allow either hand count or the use of automated tabulating equipment”
Barb Frank discussed the resolution and addressed questions from the committee. Barb recommends supporting this resolution.

Motion made by Supervisor Mode; Second by Supervisor Babcock to support this resolution and forward it to County Board for their consideration. (Ayes-All) Motion carried.

- c. Adams County Resolution – “To oppose set hours for obtaining absentee ballots”
Barb Frank and the committee discussed the resolution.

Motion made by Supervisor Molinaro; Second by Supervisor Kuhlman to support this resolution and forward it to County Board for their consideration. (Ayes-All) Motion carried.

- d. Adams County Resolution – “To oppose placement of election day registration under the direction of the County Clerk’s office”
Barb Frank discussed the resolution.

Motion made by Supervisor Kuhlman; Second by Supervisor Molinaro to support this resolution and forward it to County Board for their consideration. (Ayes-All) Motion carried.

- e. Outagamie County Resolution – “Oppose freezing the renewable energy requirements
The committee discussed the resolution and felt that it should be left to the legislature. No action taken.

- f. Outagamie County Resolution – “Oppose allowing the board of canvassers conducting a recount to determine to conduct the recount of a specific election by hand unless a court orders the recount to be conducted by another method”
This resolution is the opposite of the previous Adams County resolution. No action taken.

- g. Outagamie County Resolution – “Support indication of veteran status on an operator’s license or identification card”
The committee discussed this resolution.

Motion made by Supervisor Babcock; Second by Supervisor Kuhlman to support this resolution and forward it to the County Board for their consideration. (Ayes-All) Motion carried.

12. Interim County Administrator’s monthly report

Kathi Cauley reviewed her April 2013 monthly report and addressed questions from the Committee.

13. Tentative Future Agenda Items and Meeting Dates

- Approval of April 24, 2013 Administration & Rules Committee meeting minutes
- Approval of May 14, 2013 County Board meeting minutes
- Discussion and possible action on resolutions, letters or reports from other governmental agencies
- Discussion and possible action on vehicle usage policy
- Discuss research on using electronic media to reduce hard copies by providing supervisors laptops or other devices for the County Board to obtain their information

- Discussion and possible action on updating the procedure for reporting absences for meetings
- Interim County Interim Administrator's monthly report
- Discussion and possible action on Resolutions referred to the Law Enforcement and Emergency Management Committee:
 - a. Outagamie County Resolution – Exempting off-duty officers from current state law prohibiting a licensee from carrying a firearm on school grounds and certain posted private properties.
 - b. Outagamie County Resolution – Authorizing Lobbyist to request the state legislature re-examine WI State Statute 968.255 regarding strip searches
 - c. Outagamie County Resolution – Extending the time period from 12 months to 24 months for a county to seek reimbursement for certain expenses it incurs from a person sentenced to a county jail.

14. Adjourn

Motion made by Supervisor Kuhlman; Second by Supervisor Mode to adjourn at 9:35 a.m. (Ayes-All) Motion Carried.

Future Tentative Meeting Dates

Future Meeting Schedule: Last Wednesday of the month at 8:30 a.m.:

May 29, June 26, July 31, August 28, September 25, October 30, November 27, December 25.

The November 27 and December 25 meeting times will be determined at a later date.

JEFFERSON COUNTY BOARD
COMMITTEE MINUTES

#8

County Administrator Search Committee
May 8, 2013

1. **Call to Order.** Meeting was called to order by Supervisor Molinaro at 8:00 a.m.
2. **Roll Call**
County Administrator Search Committee Members
Members present: Paul Babcock, James Braughler, Richard Jones, Rick Kuhlman, John Molinaro, Donald Reese, Amy Rinard and Pamela Rogers. James Mode, Excused.

Others Present: Terri Palm – Human Resources Director; David Unmacht - Springsted Incorporated via Skype; Lydia Statz – Report, Jefferson Daily Union
3. **Certification of compliance with Open Meeting Law Requirements**
T. Palm, HR Director, certified compliance with the open meeting law.
4. **Review of Agenda** No changes were made.
5. **Citizens Comment** None
6. **Approve Minutes from April 30, 2013 meeting**
Motion made by Supervisor Reese; Second by Supervisor Babcock to approve the minutes from April 30, 2013 meeting as printed. (Ayes-All) Motion Carried.
7. **Communications**
 - Thank you email from Joshua Smith
8. **Motion by Supervisor Kuhlman, second by Supervisor Rogers, to convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(c), to consult with Springsted, Inc. (via Skype) the terms of employment for the County Administrator position.** Roll call taken with all present responding Aye. Moved into closed session at 8:05 a.m.

Note: Also present in closed session were: T. Palm and D. Unmacht via Skype.
9. **Motion by Supervisor Reese, second by Supervisor Babcock, to reconvene into open session. Roll call taken with all present responding Aye.** Moved into open session at 8:19 a.m.
10. **Select candidate to recommend to County Board for the County Administrator position including terms of employment.**
Motion made by Supervisor Braughler; Second by Supervisor Rinard to approve the agreement as presented with amendment to add 3 months in #5. (Ayes-All) Motion Carried.
11. **Consult with Springsted, Inc. on final steps of placement and transition of a new County Administrator**
Springsted, Inc. will be in contact with the candidate and County periodically for a minimum of 6 months. If the County needs further assistance during the transition, Springsted is available as part of the agreement for one year.
12. **Motion by Supervisor Kuhlman, second by Supervisor Rogers, to adjourn.** Meeting adjourned at 8:28 a.m.

#11

Tammie Jaeger

From: Roland Welsch, Jr.
Sent: Thursday, May 23, 2013 10:44 AM
To: Tammie Jaeger
Cc: Kathi Cauley; Phil Ristow; Andy Erdman
Subject: Info on Electronic readers for County Board members
Attachments: Prices for readers tablets and notebooks.xls

Please forward to the Admin and Rules Comm members. I will bring some examples of this technology. I will ask that Kathi bring her Galaxy Tablet and I believe John will have his iPad.

I will be attending and will be prepared to discuss pros and cons of each method of connection.

Thanks and have a great Memorial day weekend!

Roland Welsch, Jr.
Information Technology Manager
402 S. Center Avenue
Jefferson, WI 53549
920-674-5958
Fax: 920-674-6892
Help Desk: 920-674-2303
RolandW@JeffersonCountyWI.Gov



Responsible government advancing quality of life

Admin and Rules Committee Choices for reading web pages, reading minutes, reading agendas, and taking notes for 5/29/2013 meeting
5/22/2013

	Purchase price	3 year warranty	Monthly fee	Year One Quanty One Total Purchase	Year One Pur Qty 30 \$15,450.00	Total One Year Service	Ongoing Yearly Qty 30
Option 1							
Kindle Fire-7" 8G model	\$160.00	\$125.00		\$515.00	\$15,450.00	\$0.00	
wifi only							
Will require wireless upgrade							
No paid virus needed at this time							
Case	\$10.00						
Keyboard	\$35.00						
Charging pad	\$45.00						
Storage Device	\$20.00						
Stylus	\$30.00						
Good	\$90.00						\$1,200.00
May add Option 10 to this Option							
Option 2							
iPad, 4th generation w/ retina	\$650.00	\$250.00		\$900.00	\$27,000.00	\$0.00	\$0.00
wifi only							
Will require wireless upgrade							
Additional apps may be purchased							
No paid virus needed at this time							
Case	\$10.00						
Keyboard	\$59.00						
Stylus	\$30.00						
Good	\$90.00						\$1,200.00
May add Option 10 to this Option							
Option 3							
iPad, 3	\$476.00	\$250.00		\$726.00	\$21,780.00	\$0.00	\$0.00
wifi only							
Will require wireless upgrade							
Additional apps may be purchased							
No paid virus needed at this time							
Case	\$10.00						
Keyboard	\$59.00						
Stylus	\$30.00						
Good	\$90.00						\$1,200.00
May add Option 10 to this Option							
Option 4							
Galaxy tablet, 10.1"	\$625.00	\$250.00		\$875.00	\$26,250.00	\$0.00	\$0.00
wifi only							
Will require wireless upgrade							
Additional apps may be purchased							
No paid virus needed at this time							
Case	\$10.00						
Keyboard	\$59.00						
Storage Device	\$10.00						
Stylus	\$30.00						
Good	\$90.00						\$1,200.00
May add Option 10 to this Option							
Option 5							
Samsung Chromebook	\$249.00	\$109.00		\$358.00	\$10,740.00	\$0.00	\$0.00
Wi-fi only							
Will require wireless upgrade							
Storage device	\$10.00						
Case	\$20.00						
Good is not available at this time	\$90.00						\$1,200.00
May add Option 10 to this Option							
Option 6							
Acer Chromebook	\$199.00	\$169.00		\$368.00	\$11,040.00	\$0.00	\$0.00
Wi-fi only							
Will require wireless upgrade							
Case	\$20.00						
Storage device	\$10.00						
Good is not available at this time	\$90.00						\$1,200.00
May add Option 10 to this Option							
Option 7							
Ipad, 4 generation w/ retina and monthly service	\$889.00	\$250.00	\$40.00	\$1,219.00	\$36,570.00	\$480.00	\$14,400.00
Case	\$10.00						
Keyboard	\$59.00						
Good	\$90.00						\$1,200.00
May add Option 10 to this Option							
Option 8							
Notebook-low end	\$400.00	\$250.00		\$650.00	\$19,500.00	\$0.00	\$0.00
Wi-fi							
Can be configured to use google apps rather than purchasing a copy of							
Additional software may be purchased							
Virus protection and Operating System patches will be required and attention for MIS							
Virus protection software	\$30.00						
Case	\$30.00						
Encryption	\$20.00						
Office viewers can be installed for free							
May add Option 10 to this Option							
Option 9							
HP Elitebook	\$869.00 included			\$869.00	\$26,070.00	\$0.00	\$0.00
Wi-fi							
Can be configured to use google apps rather than purchasing a copy of							
Additional software may be purchased							
Virus protection and Operating System patches will be required and attention for MIS							
Virus protection software	\$30.00						
Case	\$30.00						
Encryption	\$20.00						
Option 10							
Mifi or jetpack option add on	\$0.00	\$0.00	\$40.00		\$0.00	\$480.00	\$14,400.00
Option 11-necessary for most all options unless you do Option 10 or Option 7							
County Board Room Wifi upgrade	\$18,000.00				\$18,000.00	\$0.00	\$500.00
All Courthouse wifi upgraded	\$39,000.00				\$39,000.00		\$1,600.00
Additional thoughts:							
Central Duplicating may want to purchase a wireless printer to test offering printing off portable devices for a fee for the general public							
Some units I would not purchase maintenance agreements on, I would purchase several spare units instead of buying the additional warranty and purchase spare units and repair them or purchase new ones as necessary							
Whatever option is chosen, an entry should be made in the Capital Budget items list for 3-4 years would be necessary to replace these once they become obsolete or unuseable							
Currently, the MIS budget is setup with no support fee for tablets or Chromebooks							
Currently our monthly Verizon bill invoices for \$28.43 but by State contract the fee is supposed to be \$39.99							

#13a

RESOLUTION NO.: 127--2012-13

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

Majority

1 Under current law, a law enforcement officer may carry a concealed weapon if he or she
 2 has a license issued by the Department of Justice or if he or she carries photographic
 3 identification issued by the law enforcement agency that employs him or her. Current
 4 state law prohibits a licensee from carrying a firearm on school grounds and certain
 5 posted private properties. A proposal has been drafted exempting law enforcement
 6 officers who are acting in their official capacity, qualified law enforcement officers,
 7 without regard to whether they are on duty, from these prohibitions. This resolution
 8 supports exempting off-duty officers from this prohibition in such designated areas.
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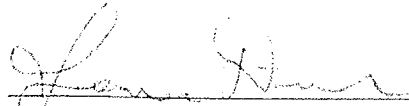
10
 11
 12 NOW THEREFORE, the undersigned members of the Public Safety Committee recommend
 13 adoption of the following resolution.


14 BE IT RESOLVED, that the Outagamie County Board of Supervisors does support any proposal
 15 exempting off-duty officers from current state law prohibiting a licensee from carrying a firearm on
 16 school grounds and certain posted private properties, and

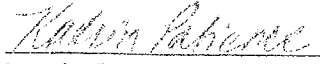
17 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy
 18 of this resolution to all Wisconsin counties, members of the Wisconsin Legislature, the Outagamie
 19 County Lobbyist, the Outagamie County Sheriff and the Outagamie County Executive.

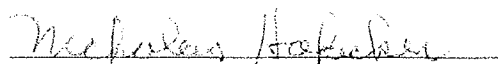
20 Dated this 26th day of February, 2013

21 Respectfully Submitted,
 22 PUBLIC SAFETY COMMITTEE

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 James Duncan


 Lee Hammen

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 Katrin Patience


 Nicholas Hofacker

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Tony Krueger
Tony Krueger

Duly and officially adopted by the County Board on: February 26, 2013

Signed: Michael A. Schutte Cori O'Brien
Board Chairperson County Clerk

Approved: 2-28-13 Vetoed: _____

Signed: [Signature]
County Executive



State of Wisconsin
2013 - 2014 LEGISLATURE



LRB-1229/1
CMH:kjt/bh

2013 BILL

1 **AN ACT** *to renumber* 943.13 (4m); *to amend* 948.605 (3) (b) 1., 948.605 (3) (b)
2 2. and 948.605 (3) (b) 3.; and *to create* 943.13 (4m) (bm), 948.605 (2) (b) 2d.,
3 948.605 (2) (b) 2f. and 2h. and 948.605 (3) (b) 5., 6. and 7. of the statutes;
4 **relating to:** law enforcement officers who are on duty, off-duty law
5 enforcement officers, and former law enforcement officers and going armed
6 with firearms.

Analysis by the Legislative Reference Bureau

Under current law, a law enforcement officer or a former law enforcement officer may go armed with (carry) a concealed weapon if he or she has a license issued by the Department of Justice or if he or she carries a photographic identification issued by the law enforcement agency that employs or, in the case of a former law enforcement officer, employed, him or her and meets other qualifications such as meeting any standards established by the agency to carry a firearm, not being under the influence of an intoxicant, and not carrying a machine gun or a firearm silencer. Federal law explicitly preempts any state law prohibiting a qualified law enforcement officer or a qualified former law enforcement officer from carrying a concealed firearm, but federal law allows a state to permit private persons to prohibit the possession of concealed firearms on their property and to prohibit firearms on any state or local government property, installation, building, base, or park. Current state law prohibits a licensee from carrying a firearm on school grounds and on

OUTAGAMIE COUNTY BOARD MEETING
FEBRUARY 26, 2013

Resolution No. 127--2012-2013

ROLL CALL to adopt as amended. RESOLUTION NO. 127--2012-2013 IS ADOPTED.

1 T. RABEC	YES	19 P. STUECK	YES
2 H. NAGLER	YES	20 M. THOMAS	YES
3 C. SCHMIDT	NO	21 T. THYSSEN	YES
4 K. PATIENCE	YES	22 J. HAGEN	YES
5 J. IVERSON	YES	23 N. HOFACKER	YES
6 J. MAHAN	YES	24 J. PLEUSS	Not Present
7 L. HAMMEN	YES	25 J. NOOYEN	YES
8 T. KRUEGER	YES	26 J. DUNCAN	YES
9 M. TRENTLAGE	YES	27 D. CULBERTSON	YES
10 J. KARL	YES	28 K. STURN	YES
11 L. DeGROOT	YES	29 B. BUCHMAN	YES
12 J. Mc DANIEL	YES	30 S. GRIESBACH	Not Present
13 L. VAN ASTEN	YES	31 R. THERN	YES
14 D. DE GROOT	YES	32 M. RAHMLow	YES
15 VANDENHEUVEL	Not Present	33 N. AUSTIN	YES
16 B. LEMANSKI	Not Present	34 D. RETTLER	YES
17 K. GROAT	YES	35 J. SCHUETTE	YES
18 R. GOSSE	YES	36 C. ANTHONY	YES
Results	Item 9 Passed (31 YES - 1 NO)		Maj

**OUTAGAMIE COUNTY BOARD MEETING
FEBRUARY 26, 2013**

Resolution No. 127--2012-2013

Supervisor Krueger moved, seconded by Supervisor Hofacker, strike the following wording: Line 1 "or a former law enforcement officer"; line 3 and 4 "or, in the case of a former law enforcement officer, employed"; lines 7 and 8 "and qualified former law enforcement officers"; line 9 "and qualified former law enforcement"; and line 15 "and qualified former law enforcement."

RESOLUTION NO. 127--2012-2013 IS AMENDED.

1 T. RABEC	YES	19 P. STUECK	YES
2 H. NAGLER	YES	20 M. THOMAS	YES
3 C. SCHMIDT	YES	21 T. THYSSEN	YES
4 K. PATIENCE	YES	22 J. HAGEN	YES
5 J. IVERSON	YES	23 N. HOFACKER	YES
6 J. MAHAN	YES	24 J. PLEUSS	Not Present
7 L. HAMMEN	YES	25 J. NOOYEN	YES
8 T. KRUEGER	YES	26 J. DUNCAN	YES
9 M. TRENTLAGE	YES	27 D. CULBERTSON	YES
10 J. KARL	YES	28 K. STURN	YES
11 L. DeGROOT	YES	29 B. BUCHMAN	YES
12 J. Mc DANIEL	YES	30 S. GRIESBACH	Not Present
13 L. VAN ASTEN	YES	31 R. THERN	YES
14 D. DE GROOT	YES	32 M. RAHMLow	YES
15 VANDENHEUVEL	Not Present	33 N. AUSTIN	YES
16 B. LEMANSKI	Not Present	34 D. RETTLER	YES
17 K. GROAT	YES	35 J. SCHUETTE	YES
18 R. GOSSE	YES	36 C. ANTHONY	YES
Results	Item 8 Passed (32 YES - 0 NO)		Maj

#13b

RESOLUTION NO.: 120--2012-13

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

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A recent U.S. Supreme Court decision has granted the authority to jails to strip search anyone arrested who will be placed in general population. While this is good for Corrections, our current Wisconsin State Statute related to strip searches (968.255) is more stringent and puts difficult limitations on who can be strip searched and why.

NOW THEREFORE, the undersigned members of the Public Safety Committee recommend adoption of the following resolution.

BE IT RESOLVED, that the Outagamie County Board of Supervisors does authorize the Outagamie County Lobbyist to request the state legislature re-examine Wisconsin State Statute 968.255 regarding strip searches and to clarify the language contained therein in light of the recent U.S. Supreme Court decision in Florence v. Board of Chosen Freeholders of the County of Burlington, April 2012, and to consider permitting strip searches of newly incarcerated inmates who have been taken into custody on existing warrants, probation holds or who are returning from work release resulting from arrests or convictions for any felony or a misdemeanor charged under Wis. Stat. s. 167.30(1), 940.19, 941.20(1), 941.23, 941.237, 941.24, 948.60 or 948.61 instead of restricting those searches to persons newly arrested for felonies or certain misdemeanors, and

BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of this resolution to all other Wisconsin Counties, the Outagamie County Sheriff, the Outagamie County Lobbyist for distribution to the State Legislature and the Outagamie County Executive.

Dated this 24th day of February, 2013

Respectfully Submitted,
PUBLIC SAFETY COMMITTEE

1 James Duncan
2 James Duncan
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Lee W. Hammen
Lee W. Hammen

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5
6 Nicholas Hofacker
7 Nicholas Hofacker

Katrin Patience
Katrin Patience

8 Tony Krueger
9 Tony Krueger

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11 Duly and officially adopted by the County Board on: February 26, 2013

12
13 Signed: Judith A. Schutte Donna O'Brien
14 Board Chairperson County Clerk

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16 Approved: 2-28-13 Vetoed: _____

17
18 Signed: [Signature]
19 County Executive
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OUTAGAMIE
COUNTY
SHERIFF'S
DEPARTMENT



Sheriff BRADLEY G. GEHRING

320 S. Walnut Street
Appleton, WI 54911-5918
Phone (920) 832-5605
Fax (920) 832-5263
TDD (920) 832-5007
EMERGENCY 9-1-1

www.co.outagamie.wi.us/sheriff/index.htm

September 12, 2012

TO: County Executive Thomas Nelson
FROM: Sheriff Bradley G. Gehring
RE: Inmate Searches

I would like to bring to your attention a recent U.S. Supreme Court decision that has a major impact on how jails search inmates. The specific case is Florence v. Board of Chosen Freeholders of the County of Burlington, April 2012. This new U.S. Supreme Court decision has granted the authority to jails to strip search anyone arrested who will be placed in general population. This is the good news for Corrections—the bad news is that our current Wisconsin State Statute related to strip searches (968.255) is more stringent and puts difficult limitations on whom and why a person can be strip searched. The current statute is outdated and needs to be changed to mirror the decision of the U.S. Supreme Court.

There are over 70 jails in Wisconsin that are affected by this change. These jails admitted more than 226,000 inmates in 2011. Jail staff has struggled with strip searches for many years. In 2004, St. Croix County settled a law suit for \$7 million related to strip search procedures. Also concerning is the fact that a "savvy criminal" understands the current strip search law which mandates certain criminal offenses or probable cause in order to conduct a strip search. This in itself creates a dangerous environment for other inmates, visitors and corrections staff.

Jails need the authority to conduct a thorough strip search of an inmate entering general population for the safety and security of the facility, the safety of jail staff and visitors, and the wellbeing of all inmates. Strip searches are an important tool for corrections staff. Strip searches aid in identifying medical concerns, gang affiliations, and contraband. They also deter attempts to smuggle weapons, drugs or other prohibited items into the jail.

For your reference I have attached the U.S. Supreme Court's decision, Wisconsin State Statute 968.255, and articles related to this topic.

I am asking that you support the change in Wisconsin State Statute 968.255. Furthermore, if needed, I will avail my staff to be part of a group to rewrite the current Wisconsin State Statute to conform to the intentions of the U.S. Supreme Court.

BGG/dll

"Protecting and Serving Our Community Since 1851"

OUTAGAMIE COUNTY BOARD MEETING
FEBRUARY 26, 2013

Resolution No. 120--2012-2013

ROLL CALL to adopt as amended. RESOLUTION NO--120 --2012-2013 IS ADOPTED AS AMENDED.

1 T. RABEC	YES	19 P. STUECK	YES
2 H. NAGLER	YES	20 M. THOMAS	YES
3 C. SCHMIDT	YES	21 T. THYSSEN	YES
4 K. PATIENCE	YES	22 J. HAGEN	YES
5 J. IVERSON	YES	23 N. HOFACKER	YES
6 J. MAHAN	YES	24 J. PLEUSS	Not Present
7 L. HAMMEN	YES	25 J. NOOYEN	YES
8 T. KRUEGER	YES	26 J. DUNCAN	YES
9 M. TRENTLAGE	YES	27 D. CULBERTSON	YES
10 J. KARL	YES	28 K. STURN	YES
11 L. DeGROOT	YES	29 B. BUCHMAN	YES
12 J. Mc DANIEL	YES	30 S. GRIESBACH	Not Present
13 L. VAN ASTEN	YES	31 R. THERN	YES
14 D. DE GROOT	YES	32 M. RAHMLow	YES
15 VANDENHEUVEL	Not Present	33 N. AUSTIN	NO
16 B. LEMANSKI	Not Present	34 D. RETTLER	YES
17 K. GROAT	YES	35 J. SCHUETTE	YES
18 R. GOSSE	YES	36 C. ANTHONY	YES
Results	Item 4 Passed (31 YES - 1 NO)		Maj

**OUTAGAMIE COUNTY BOARD MEETING
FEBRUARY 26, 2013**

Resolution No. 120--2012-2013

Supervisor Duncan moved, seconded by Supervisor Mahan, to amend Resolution No. 120--2012-2013 as follows:
To eliminate on line 5 the sentence, "The current statute is outdated and needs to be changed to mirror the decision of the U.S. Supreme Court." Add on lines 14-16 the word after the words "work release" "resulting from arrests or convictions for any felony or a misdemeanor charged under Wis. Stat. s. 167.30(1), 940.19, 941.20(1), 941.23, 941.237, 941.24, 948.60 or 948.61".

ROLL CALL to amend. RESOLUTION NO. 120--2012-2013 IS AMENDED

1 T. RABEC	YES	19 P. STUECK	YES
2 H. NAGLER	YES	20 M. THOMAS	YES
3 C. SCHMIDT	YES	21 T. THYSSEN	YES
4 K. PATIENCE	YES	22 J. HAGEN	YES
5 J. IVERSON	YES	23 N. HOFACKER	YES
6 J. MAHAN	YES	24 J. PLEUSS	Not Present
7 L. HAMMEN	YES	25 J. NOOYEN	YES
8 T. KRUEGER	YES	26 J. DUNCAN	YES
9 M. TRENTLAGE	YES	27 D. CULBERTSON	YES
10 J. KARL	YES	28 K. STURN	YES
11 L. DeGROOT	YES	29 B. BUCHMAN	YES
12 J. Mc DANIEL	YES	30 S. GRIESBACH	Not Present
13 L. VAN ASTEN	YES	31 R. THERN	YES
14 D. DE GROOT	YES	32 M. RAHMLOW	YES
15 VANDENHEUVEL	Not Present	33 N. AUSTIN	NO
16 B. LEMANSKI	Not Present	34 D. RETTLER	YES
17 K. GROAT	YES	35 J. SCHUETTE	YES
18 R. GOSSE	YES	36 C. ANTHONY	YES
Results	Item 3 Passed (31 YES - 1 NO)		Maj

OUTAGAMIE COUNTY BOARD MEETING
January 22, 2013

Resolution No. 120—2012-2013

Supervisor Pleuss moved, seconded by Supervisor Schmidt, to refer this Resolution to the Legislative/Audit and Human Resources Committee for review.

RESOLUTION 120—2012-2013 IS REFERRED TO THE LEGISLATIVE/AUDIT AND HUMAN RESOURCES COMMITTEE.

1 T. RABEC	YES	19 P. STUECK	YES
2 H. NAGLER	YES	20 M. THOMAS	YES
3 C. SCHMIDT	YES	21 T. THYSSEN	YES
4 K. PATIENCE	YES	22 J. HAGEN	YES
5 J. IVERSON	YES	23 N. HOFACKER	YES
6 J. MAHAN	Not Present	24 J. PLEUSS	YES
7 L. HAMMEN	YES	25 J. NOOYEN	YES
8 T. KRUEGER	YES	26 J. DUNCAN	NO
9 M. TRENTLAGE	YES	27 D. CULBERTSON	YES
10 J. KARL	YES	28 K. STURN	YES
11 L. DeGROOT	YES	29 B. BUCHMAN	YES
12 J. Mc DANIEL	YES	30 S. GRIESBACH	YES
13 L. VAN ASTEN	YES	31 R. THERN	YES
14 D. DE GROOT	YES	32 M. RAHMLOW	NO
15 VANDENHEUVEL	YES	33 N. AUSTIN	YES
16 B. LEMANSKI	YES	34 D. RETTLER	YES
17 K. GROAT	YES	35 J. SCHUETTE	YES
18 R. GOSSE	YES	36 C. ANTHONY	YES
Results	Item 8 Passed (33 YES - 2 NO)		Maj

#13c

RESOLUTION NO.: 128--2012-13

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

Majority

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Under current law, a county may seek reimbursement for certain expenses it incurs from a person sentenced to a county jail or placed on probation and confined to jail, in relation to the crime for which the person was sentenced to or confined in jail. Expenses include the daily cost of maintaining the person in jail, costs incurred to investigate the person's financial status, and other moneys the county spends in order to collect payment of those expenses from the person. Current law allows the county 12 months after the person is released from jail to commence a civil action in circuit court for reimbursement of expenses. A proposal has been drafted extending that time from 12 months to 24 months. This resolution supports extending that time period from 12 months to 24 months.

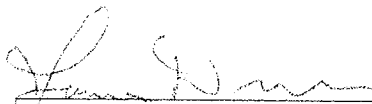
NOW THEREFORE, the undersigned members of the Public Safety Committee recommend adoption of the following resolution.

BE IT RESOLVED, that the Outagamie County Board of Supervisors does support any proposal extending the time period from 12 months to 24 months for a county to seek reimbursement for certain expenses it incurs from a person sentenced to a county jail or placed on probation and confined to jail, in relation to the crime for which the person was sentenced to or confined in jail, and

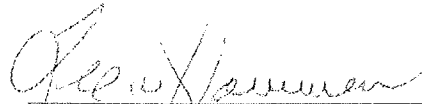
BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy of this resolution to all Wisconsin counties, members of the Wisconsin Legislature, the Outagamie County Lobbyist, the Outagamie County Sheriff and the Outagamie County Executive.

Dated this 24th day of February, 2013

Respectfully Submitted,
PUBLIC SAFETY COMMITTEE



James Duncan



Lee Hammén

1 Katrin Patience
2 Katrin Patience

Nicholas Hofacker
Nicholas Hofacker

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Tony Krueger
Tony Krueger

9 Duly and officially adopted by the County Board on: February 26, 2013

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Signed: Judith Schutte
Board Chairperson

Luigi O'Brigh
County Clerk

Approved: 2-28-13

Vetoed: _____

Signed: [Signature]
County Executive



State of Wisconsin
2013 - 2014 LEGISLATURE



LRB-0750/1
PH1131-1

2013 BILL

1 **AN ACT** to amend 302.372 (6) (a) of the statutes; relating to: extending the time
2 period for counties to seek reimbursement from prisoners for expenses
3 associated with confinement in jail.

Analysis by the Legislative Reference Bureau

Under current law, a county may seek, from a person who is sentenced to a county jail or placed on probation and confined in jail, reimbursement for certain expenses it incurs in relation to the crime for which the person was sentenced to or confined in jail. These expenses include the daily cost of maintaining the person in jail, costs incurred to investigate the person's financial status, and other moneys the county spends in order to collect payment of those expenses from the person. Current law allows the county 12 months after the person is released from jail to commence a civil action in circuit court for reimbursement of the expenses.

This law extends, from 12 months to 24 months, the time in which a county may commence a civil action for reimbursement of its expenses from a person who is released from jail.

For further information see the *state and local* fiscal estimate, which will be printed as an appendix to this bill.

The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:

#14a

RESOLUTION NO.: 14-2013-14

TO THE HONORABLE, THE OUTAGAMIE COUNTY BOARD OF SUPERVISORS

LADIES AND GENTLEMEN:

MAJORITY

1 There are multiple bills currently circulating through the Legislature which remove local
2 control of the 911 system and authorize the state to administer the system including
3 funding sources, appointing positions at the state level and dictating to local officials how
4 to operate the 911 system. The 911 system is currently controlled at the local level under
5 the responsibility of the Sheriff's Department. This resolution opposes all legislative
6 efforts to remove local control of the 911 system.
7


8 NOW THEREFORE, the undersigned members of the Public Safety Committee recommend
9 adoption of the following resolution.


10 BE IT RESOLVED, that the Outagamie County Board of Supervisors does oppose all legislative
11 efforts to remove local control of the 911 system, and


12 BE IT FINALLY RESOLVED, that the Outagamie County Clerk be directed to forward a copy
13 of this resolution to the Outagamie County Lobbyist for distribution to the Legislature, all Wisconsin
14 Counties and the Outagamie County Sheriff.

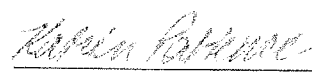
15 Dated this 14th day of May, 2013

Respectfully Submitted,
PUBLIC SAFETY COMMITTEE


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22 _____
23 James Duncan

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28 _____
29 Lee W. Hammen

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31
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33 _____
Nicholas Hofacker



Katrin Patience



Tony Krueger

1 Duly and officially adopted by the County Board on: May 14, 2013
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4 Signed: Judith A. Schutte Donna O'Brien
5 Board Chairperson County Clerk
6

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8 Approved: 5 15 12 Vetoed: _____
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11 Signed: [Signature]
12 County Executive
13

OUTAGAMIE COUNTY BOARD MEETING
MAY 14, 2013

Resolution No. 14--2013-14

ROLL CALL to adopt and lock in. RESOLUTION NO. 14--2013-2014 IS ADOPTED AND LOCKED IN.

1 T. RABEC	YES	19 P. STUECK	YES
2 H. NAGLER	YES	20 M. THOMAS	YES
3 C. SCHMIDT	YES	21 T. THYSSEN	YES
4 K. PATIENCE	YES	22 J. HAGEN	YES
5 J. IVERSON	YES	23 N. HOFACKER	Not Present
6 J. MAHAN	YES	24 J. PLEUSS	YES
7 L. HAMMEN	YES	25 J. NOOYEN	Not Present
8 T. KRUEGER	YES	26 J. DUNCAN	YES
9 M. TRENTLAGE	YES	27 D. CULBERTSON	YES
10 J. KARL	YES	28 K. STURN	YES
11 L. DeGROOT	NO	29 B. BUCHMAN	YES
12 J. Mc DANIEL	YES	30 S. GRIESBACH	Not Present
13 L. VAN ASTEN	YES	31 R. THERN	YES
14 D. DE GROOT	YES	32 M. RAHMLow	YES
15 VANDENHEUVEL	YES	33 N. AUSTIN	YES
16 B. LEMANSKI	YES	34 D. RETTLER	YES
17 K. GROAT	YES	35 J. SCHUETTE	YES
18 R. GOSSE	YES	36 C. ANTHONY	NO
Results	Item 19 Passed (31 YES - 2 NO)		Maj

OUTAGAMIE COUNTY BOARD MEETING
MAY 14, 2013

Resolution No. 14--2013-14

Supervisor Duncan moved, seconded by Supervisor Hammen, to reconsider Resolution No. 14 --2013-2014 for the purpose of lock in.

ROLL CALL to reconsider. MOTION CARRIED - RESOLUTION NO. 14--2013-2014 IS RECONSIDERED.

1 T. RABEC	YES	19 P. STUECK	YES
2 H. NAGLER	YES	20 M. THOMAS	YES
3 C. SCHMIDT	YES	21 T. THYSSEN	YES
4 K. PATIENCE	YES	22 J. HAGEN	YES
5 J. IVERSON	YES	23 N. HOFACKER	Not Present
6 J. MAHAN	YES	24 J. PLEUSS	NO
7 L. HAMMEN	YES	25 J. NOOYEN	Not Present
8 T. KRUEGER	YES	26 J. DUNCAN	YES
9 M. TRENTLAGE	YES	27 D. CULBERTSON	YES
10 J. KARL	YES	28 K. STURN	NO
11 L. DeGROOT	NO	29 B. BUCHMAN	YES
12 J. Mc DANIEL	YES	30 S. GRIESBACH	NO
13 L. VAN ASTEN	YES	31 R. THERN	YES
14 D. DE GROOT	YES	32 M. RAHMLow	YES
15 VANDENHEUVEL	YES	33 N. AUSTIN	YES
16 B. LEMANSKI	NO	34 D. RETTLER	YES
17 K. GROAT	NO	35 J. SCHUETTE	YES
18 R. GOSSE	YES	36 C. ANTHONY	NO
Results	Item 18 Passed (27 YES - 7 NO)		Maj

OUTAGAMIE COUNTY BOARD MEETING
MAY 14, 2013

Resolution No. 14--2013-14

Supervisor Duncan moved, seconded by Supervisor Krueger, for adoption.

RESOLUTION NO. 14--2013-2014 IS ADOPTED.

1 T. RABEC	YES	19 P. STUECK	YES
2 H. NAGLER	YES	20 M. THOMAS	YES
3 C. SCHMIDT	NO	21 T. THYSSEN	YES
4 K. PATIENCE	YES	22 J. HAGEN	YES
5 J. IVERSON	YES	23 N. HOFACKER	Not Present
6 J. MAHAN	YES	24 J. PLEUSS	YES
7 L. HAMMEN	YES	25 J. NOOYEN	Not Present
8 T. KRUEGER	YES	26 J. DUNCAN	YES
9 M. TRENTLAGE	YES	27 D. CULBERTSON	YES
10 J. KARL	YES	28 K. STURN	YES
11 L. DeGROOT	NO	29 B. BUCHMAN	YES
12 J. Mc DANIEL	YES	30 S. GRIESBACH	YES
13 L. VAN ASTEN	YES	31 R. THERN	YES
14 D. DE GROOT	YES	32 M. RAHMLow	YES
15 VANDENHEUVEL	YES	33 N. AUSTIN	YES
16 B. LEMANSKI	YES	34 D. RETTLER	YES
17 K. GROAT	YES	35 J. SCHUETTE	YES
18 R. GOSSE	YES	36 C. ANTHONY	YES
Results	Item 17 Passed (32 YES - 2 NO)		Maj

#14b

LANGLADE COUNTY



RESOLUTION # 34 -2013

INTRODUCED BY: EXECUTIVE COMMITTEE

INTENT: OPPOSITION TO INCREASING ACREAGE OF ALIEN OWNERSHIP

WHEREAS, Wisconsin law (Chapter 710) has regulated the amount of land that aliens can own for 126 years; and

WHEREAS, the 1887 law bars foreigners from owning more than 640 acres in the state; and

WHEREAS, Wisconsin Governor Scott Walker is being asked by special interest groups to let foreigners own large amounts of land for the first time in 126 years; and

WHEREAS, Walker spokesman Cullen Werwie said the change is intended solely to clarify language that was confusing to potential foreign investors, specifically that the state's 126-year-old law conflicts with the International treaty known as GATS, or the General Agreement on Trade in Services; and

WHEREAS, Governor Scott Walker's budget proposal would lift a longtime ban on foreign ownership of large tracts of land in Wisconsin; and

WHEREAS, no International treaty signed by the government of the United States, its agents, or representatives shall dissolve those rights delegated to the individual states under the 10th amendment of The Constitution of the United States; and

WHEREAS, Governor Scott Walker's budget proposal would lift a longtime ban on foreign ownership of large tracts of land in Wisconsin; and

WHEREAS, the Wisconsin Farmers Union challenges the assertion that the change is needed to comply with International law. "Without more evidence of a credible legal challenge to Wisconsin's current statute, the state rationale of needing the law change in order to comply with federal treaty does not withstand scrutiny."; and

WHEREAS, John Peck, executive Director of Madison based Family Farm Defenders also states he does not believe that GATS applies and says Governor Walker and the Wisconsin lawmakers are poised to make the state part of a "global land-grabbing casino"; and

WHEREAS, "The most valuable asset we have is our land, forests, and water," Peck says "It is shocking to me that we are willing to put everything on the auction block"; and

WHEREAS, allowing unrestricted ownership of our land, forest, and water by non-resident aliens and corporations would erode our independence and rights granted to us under the United States and Wisconsin Constitutions; and

WHEREAS, adding more foreign competition for land ownership in the state, and in particular, tax-preferred agricultural land-even if the land isn't used for farming-would drive up land prices and edge some resident landowners out of the market; and

WHEREAS, if enacted Wisconsin would be moving toward an investor-owned rather than a farmer owned land base; and

WHEREAS, the current law should be kept in place and the issue of foreign ownership of land should be debated on its own merits, rather than buried in the state budget; and

NOW THEREFORE, BE IT RESOLVED by the Langlade County Board of Supervisors in session, that Langlade County shall be strongly opposed to the lifting of the state ban on foreign ownership; and

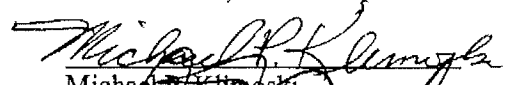
BE IT FURTHER RESOLVED, that such legislative action be taken on its own merits and not as part of the budget process.

BE IT FURTHER RESOLVED, that this resolution be sent to the Governor, Local and State Legislators, the Leadership of the Senate and Assembly and all Wisconsin Counties.

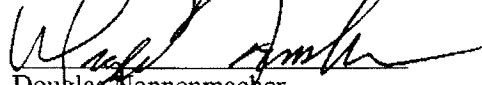
EXECUTIVE COMMITTEE



David J. Solin, Chairman

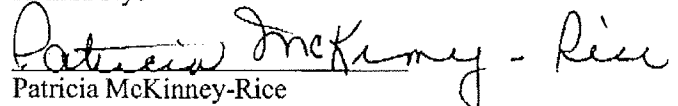


Michael P. Klimoski



Douglas Nonnenmacher

Ronald Nye

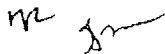


Patricia McKinney-Rice

FISCAL NOTE: No fiscal impact.

ADOPTED BY THE COUNTY BOARD OF LANGLADE COUNTY
THIS 21ST DAY OF MAY, 2013.


KATHRYN JACOB, LANGLADE COUNTY CLERK



**CORRECTIONS TO BE MADE TO
MAY 14, 2013, JEFFERSON COUNTY BOARD MINUTES**

Page 29:

Line 41 – Align the figure with the decimals in the figures above and below

Line 45 – Align the figure with the decimals in the figures above and below

Add footer (date and page #): Tuesday, May 14, 2013

29

Pages 30 thru 43:

Change date on footer from Tuesday, April 16, 2013 to Tuesday, May 14, 2013

Page 30:

Lines 19 and 20 – This sentence is not to be centered. It is a new paragraph.

Page 33:

Line 19 – Add an s to make the word years.

Line 46 – Move this line to next page to keep the bidders names with their city and bid.

Page 36:

Line 16 – Italicize the following: *Fiscal Note: No fiscal impact.*

Page 39:

Line 34 – Delete \$592,400.00

Line 35 – Insert \$592,400.00 above the figures in lines 37 – 40 so that it aligns with those figures.

Page 41:

Between Lines 21 and 22 insert the following:

Board recessed at 9:15 p.m.; reconvened at 9:24 p.m.

Page 43:

Line 5 – Delete Buchanan and insert Kuhlman

VEHICLE USAGE POLICY

Subject: Vehicle Usage Policy
Number: AR05-01
Effective Date: January 2001
Replaces: AR 00-01, AR 95-03, AR95-04, Ordinance O--1986-87, Ordinance G--1988-89

1. INTRODUCTION

The operation of County vehicles is necessary in conducting the day-to-day business of Outagamie County. The use of County vehicles represents one of the greatest liabilities facing the self-insurance programs. Recognizing this, it is imperative the County take reasonable steps to control the use of County owned, leased and privately owned vehicles used while performing County business. This policy sets forth the guidelines governing the operation of vehicles used in the performance of official County business. Department heads are responsible for implementation and enforcement of this policy for all vehicles and drivers assigned in their department.

2. SCOPE

This policy applies to all County owned and leased vehicles operated on public roads and includes special use vehicles such as construction and excavation equipment designed to operate primarily off-road but driven on public roads to a job site. Where appropriate, this policy applies to the operation of privately owned vehicles used while performing official County duties.

3. GENERAL GUIDELINES

- 3.1 Only County employees are authorized to operate County vehicles. Persons volunteering services to the County are considered volunteers of the County for purposes of this policy and may operate County vehicles when their duties require travel as long as such travel is under the approval or direction of the department head and necessary in the course of performing official County business.
- 3.2 Intentional abuse, moving violations, reckless operation or negligent actions while operating any County vehicle may result in the suspension of the employee's use of a County vehicle and may be grounds for further disciplinary action.
- 3.3 Employees shall obey all local, state and federal laws while operating County vehicles and anytime personal vehicles are used on official County business.
- 3.4 County vehicles are to be used only for official County business and shall not be used by employees for personal reasons except for de minimis use and as detailed in Section 9.

- 3.5 County vehicles may be used to transport County employees and individuals employed by firms or other governmental entities for the purpose of, and to promote, ridesharing/carpooling to a County sanctioned meeting or event. Family members may not be transported in County vehicles.
- 3.6 When cargo, materials or tools are being transported, the driver is responsible for assuring that all items are properly secured to prevent them from shifting or falling from the vehicle or trailer.
- 3.7 No person shall be allowed to ride on running boards, fenders, hoods, tailgates, beds or other locations on a vehicle not designed or approved by the vehicle manufacturer for passenger seating.
- 3.8 The driver shall not operate any vehicle when normal vision is obstructed.
- 3.9 The driver must be positioned at the vehicle's controls any time it is running unless otherwise approved by the manufacturer. No vehicle shall be left unattended without first stopping the motor, locking the ignition, removing the key and locking the doors or otherwise securing the vehicle to prevent theft, vandalism or unintentional movement. Construction and excavation equipment are excluded from this requirement.
- 3.10 The County will not be responsible for the personal property left in County vehicles.
- 3.11 The County may conduct a driver record review for any employee using a County vehicle.
- 3.12 Smoking, eating and use of hand-held cell phones are prohibited while operating a County vehicle.
- 3.13 Employees operating a County owned vehicle or their personal vehicle for County business must obey all alcohol and drug use regulations as set forth by state law as well as alcohol and drug use rules issued by the County.
- 3.14 Installation and/or use of any speed detection devices in County owned vehicles are prohibited except as required for law enforcement vehicles.
- 3.15 County vehicles shall not be used to transport hitchhikers, jump-start vehicles or provide other vehicle services unless required by job duties or an emergency.
- 3.16 Each department head will be responsible for ensuring that all of their employees

who drive County vehicles are aware of the provisions of the Vehicle Usage policy. This information may be conveyed in department work rules, vehicle usage logs, the Vehicle Usage Agreement (Attachment 2) or other administrative method as deemed appropriate by the department head.

4. VEHICLE IDENTIFICATION

- 4.1 All County owned or leased vehicles, with the exception of those vehicles specifically designated as unmarked squad cars or vehicles specifically exempted by the County Executive due to the nature of the vehicle's use, shall have a clearly identifiable Outagamie County logo on both the driver and passenger side doors.
- 4.2 All County owned or leased vehicles, with the exception of those vehicles used by the Sheriff's Department for undercover purposes, shall be registered as municipal vehicles.

5. PRE-OPERATION INSPECTION

- 5.1 An employee who operates a County vehicle, regardless of frequency, is responsible for the proper care and operation of that vehicle.
- 5.2 Any defects that will affect safe operation of the vehicle will be promptly reported to the driver's supervisor. No employee shall operate a County vehicle in an unsafe condition. Any vehicle damage that is beyond normal wear and tear must be documented and reported to the employee's supervisor and risk management.

6. OPERATOR'S LICENSE

- 6.1 A valid Wisconsin vehicle operator's license must be in the employee's possession at all times while operating a County vehicle. In the case of commercially rated vehicles, the proper commercial driver's license for the vehicle's weight and class must be valid and in the possession of the driver.
- 6.2 Any employee who operates a vehicle in the performance of official County duties and whose operator's license is suspended or revoked shall immediately report this information to the appropriate department head.

7. ASSIGNMENT OF VEHICLES

- 7.1 County vehicles may be assigned to a County department, individual officer or employee only when the duties or responsibilities of said department, officer or

employee requires that a vehicle be installed with special equipment, and/or is used regularly to transport materials which could damage a vehicle or which is requested by an employee who is subject to frequent and regular calls.

- a. Requests or applications for assignment of County owned or leased vehicles shall be made through the annual budget process. The following information will be provided when submitting a request:
 - i. Type of vehicle required;
 - ii. Use of vehicle;
 - iii. Estimated annual business miles;
 - iv. Estimated cost of vehicle; and
 - v. Estimated annual ancillary vehicle costs (fuel, maintenance, etc.).
2. On an annual basis, a report will be provided to the County Board which details vehicle assignment by employee title, authorized use, annual mileage, purchase price/insurable value and whether personal use of vehicle is authorized, including whether the vehicle is to be parked/garaged at the employee's home.
3. Annual mileage for all assigned vehicles will be tracked by each department with assigned vehicles and reported annually to the Risk Administrator for inclusion in the report to the County Board.

8. PARKING AND GARAGING

- 8.1 All County vehicles shall be parked or garaged in County facilities which are nearest to either the location from which the normal driver or drivers are assigned to or the site or facility of actual use.

9. TAKE HOME VEHICLES

- 9.1 The decision regarding assignment of County vehicles allowed to be driven to and from work (commuting) shall be upon recommendation of the employee's supervisor and considering the best interests of the County and must be authorized by the County Executive and subject to County Board approval. Personal usage of any assigned vehicle is restricted to commuting miles only except for de minimis use.
- 9.2 Requests for assignment of vehicles to be taken home must follow the same application, review and approval process as detailed in Section 7.

- 9.3 When the County Board has authorized an employee to use a County vehicle for commuting purposes, the employee shall be required to follow Internal Revenue Service regulations as detailed in Section 11.
 - 9.4 Employees assigned County vehicles that may be used for commuting purposes shall submit usage reports on a quarterly basis to Financial Services.
 - 9.5 No reimbursement to the County shall be required if the County Board has determined that the parking or garaging of a County vehicle at an employee's home is for the benefit of the County.
 - 9.6 County vehicles that are taken home over night shall be locked and secured in the responsible employee's driveway or other designated parking space which is in close proximity to the employee's residence.
 - 9.7 When an employee is on vacation or leave, his/her assigned vehicle shall be made available for use as a pool vehicle when practical.
10. LIMITATION ON USAGE
- 10.1 Use of any County vehicle, including vehicles assigned to departments, commuting vehicles and pool vehicles, shall be limited to the State of Wisconsin, bordering cities and the metropolitan Chicago or Minneapolis areas unless approved by the County Executive.
11. ACCOUNTING AND REPORTING FOR PERSONAL OR COMMUTING USE MILES
- 11.1 Each employee that uses a County vehicle for personal use shall document all business or commuting miles for that vehicle. The number of miles used for personal use shall be calculated as the total miles driven during the period less the business miles documented.
 - 11.2 Employees assigned County vehicles that are used for personal (commuting) use shall submit a Personal Use of County Vehicle Report to Financial Services on a quarterly basis. Failure to provide the usage reports or to maintain adequate documentation of commuting miles shall result in all miles being considered personal miles.
 - 11.3 The personal use of County vehicles will be computed for the twelve months ending October 31 of each year with a final accounting to be received by the Finance office no later than November 15 of each year.

- 11.4 Annually, the Finance department shall compute the taxable value of the personal use miles using the least costly method allowable by the IRS. The taxable value will be reflected on the employees W-2 at year-end. Each employee will be notified of the taxable value prior to inclusion on the W-2.
- 11.5 Annually, the Finance department shall notify the affected individuals of the intent not to withhold federal or state taxes for the subsequent tax year. Only Social Security/Medicare will be withheld on the taxable value computed.
- 11.6 Certain Qualified Non-personal Use Vehicles do not require substantiation of business miles. Qualified Non-personal Use Vehicles, as defined by the IRS, are vehicles which, by reason of its nature (i.e., design), are not likely to be used more than a de minimus amount for personal purposes. The vehicles eligible as qualified non-personal use vehicles will be based upon current and all future applicable IRS guidelines. Attachment 1 to this policy includes a listing of the vehicles that meet this qualification according to IRS Publication 535 as of January 1st, 2000.

12. ACQUISITION, PURCHASE OR LEASE OF VEHICLES

- 12.1 County-provided vehicles shall be acquired, purchased or leased through the annual budget process and under procedures established by the County's purchasing agent or designee. The County will attempt to reassign used vehicles when practical.
- 12.2 No County agency, department or office, nor any employee associated with any such agency, department or office, may acquire, purchase, lease or cause to be acquired, purchased, or leased any vehicle without the approval of the County purchasing agent or designee.
- 12.3 The County highway commissioner shall be authorized to purchase and sell County road machinery as authorized by the County Board pursuant to Ss. 83.015(2)(a) and (b).

13. VEHICLE ALLOWANCE

- 13.1 Under certain circumstances, Outagamie County may determine it would be more advantageous to both the County and the employee to provide a monthly vehicle allowance in lieu of an assigned County vehicle. The following criteria shall be considered when making that determination.

1. Type of vehicle required;
 2. Use of vehicle;
 3. Annual business miles;
 4. Annual personal miles (if applicable); and
 5. Depreciation/annual lease value. (The annual lease value shall be determined by the County purchasing agent or designee based on vehicle specifications provided by the requesting department).
- 13.2 The amount of the monthly vehicle allowance shall be recommended by the County Executive, reviewed by the committee of jurisdiction and approved by the County Board during the annual budget process.
- 13.4 A fiscal note detailing the total annual cost of the vehicle allowance will be provided to the County Board during the annual budget process.
- 13.5 The vehicle allowances for the County Executive and Highway Commissioner shall be approved annually during the budget process.
14. OUT OF TOWN TRAVEL AND MEETING ATTENDANCE
- 14.1 With department head approval an employee may take a County vehicle home prior to leaving for an out-of-town trip or attending a late evening or early morning meeting which would require a return to the work place outside of normal working hours. The employee may use the County vehicle only for travel necessary to accomplish official County business.
15. TRAILERS AND TOWING
- 15.1 A driver whose vehicle is towing a trailer or other equipment shall assure that the trailer hitch is securely latched, adequate for the load being towed, properly installed on the towing vehicle and that safety chains are properly attached.
- 15.2 The driver shall insure that the trailer or other towed equipment is supplied with proper lighting including brake lights, turn lights and running lights.
16. LEASED OR RENTED VEHICLES
- 16.1 When it is necessary for a County employee to use a short-term rental vehicle for County business, the employee shall purchase, at the County's expense, optional comprehensive and collision damage coverage through the renting agency at the time the vehicle is rented. Refer to the County Travel Policy detailing appropriate

use of short-term rental vehicles.

- 16.2 Long term leases will be insured through the County's insurance program upon written notification of the lease to risk management.

17. PARKED VEHICLE

- 17.1 Any vehicle left unattended shall be legally parked in a designated parking space. Vehicles responding to emergency situations or those parked at job sites shall be parked with due regard to safety and security considerations.
- 17.2 County vehicles not taken home shall be secured in County parking lots during non-working hours. When it is necessary to leave a vehicle at a job site overnight, the operator shall insure the vehicle is parked and secured in an area that provides reasonable security.

18. PARKING, TRAFFIC TICKETS AND LOCKSMITH CHARGES

- 18.1 County vehicle users are responsible for any parking or traffic tickets received while using a County vehicle. The user is also responsible for any cost incurred as a result of locking keys in a vehicle or losing the vehicle's keys.

19. USE OF SAFETY RESTRAINTS

- 19.1 All County vehicles must be equipped with seat belts and all occupants of County vehicles must properly wear seat belts when the vehicle is in operation and when so equipped.
- 19.2 The operator of construction, excavation and other off road equipment shall use the occupant restraint system any time the vehicle is in operation.
- 19.3 Employees are prohibited from removing, deactivating, modifying or otherwise altering any occupant restraint system installed by the manufacturer unless approved or instructed by the manufacturer.

20. PERSONALLY OWNED VEHICLES USED FOR COUNTY BUSINESS

- 20.1 The County's liability insurance program provides limited coverage for employees while operating personally owned vehicles to conduct County business. This coverage is limited to protection from claims made against the County and the employee while operating in the course of employment. The

County's liability insurance coverage is excess over the employee's personal automobile liability insurance.

- 20.2 The County does not provide insurance coverage for physical damage to an employee's privately owned vehicle. Employees who use personally owned vehicles for County business should confirm that their personal auto insurance policy provides coverage for this use.
- 20.3 Employees who transport County clients in their own vehicles and whose vehicle suffers damage during the transport, may be eligible for partial reimbursement for damages.
1. The employee must carry insurance coverage on the vehicle and proof of insurance must be provided prior to reimbursement payment.
 2. Damages will be covered to the amount of the deductible or five hundred dollars (\$500.00), whichever is less.
 3. Coverage is limited to incidents that occur while the employee is using his/her vehicle for official, authorized County business.
 4. In the event of a vehicular accident, the employee must submit a police report showing the employee to be less than fifty percent (50%) responsible.
 5. The employee must submit to his/her department head, a signed explanation of the damages that are not reportable to the police and a dated receipt for repairs, cleaning, etc.
 6. Department heads will submit a recommendation for reimbursement to Risk Management. Any reimbursements will be paid from the Vehicle Physical Damage fund and an annual report of all reimbursements will be prepared.
- 20.4 The County will reimburse employees for actual necessary and reasonable mileage expenses incurred while on official authorized County business. Commuting expenses between an employee's residence and his/her normal place of employment are not reimbursable. All travel must be authorized by the department head to be reimbursable. Mileage reimbursement will be equal to that authorized by the IRS for use of an employee's personal vehicle while on authorized business.

- 20.5 Motorcycles, mopeds, bicycles, all-terrain vehicles and other similar type methods of transportation are prohibited from use for County business travel purposes.

21. HIGHWAY VEHICLES

All County employees in the Highway Department are instructed to refer to the Vehicle Operation and Repair section of the Public Works Employee Handbook for additional information regarding the operation of Public Works Department vehicles.

22. LAW ENFORCEMENT VEHICLES

- 22.1 One-to-One Squad Program. The one-to-one car plan is designed to increase the number of police units available to respond to reports of crime or other emergencies, to provide higher visibility of police presence, and to reduce the maintenance costs of the fleet. With an increased number of marked units in the County, there will be increased deterrence to unlawful activity and a greater perception of security on the part of the citizens. The officers assigned cars are responsible for their care and maintenance. The rules and procedures governing those who elect to participate in the one-to-one program are as follows.

1. Participants must reside in Outagamie County and be deputized employees of the Sheriff's Department.
2. Participants must have successfully completed probationary period.
3. Participation in the program is voluntary and at the sole discretion of the Sheriff.
4. Only Sheriff's Department personnel are permitted to operate a one-to-one vehicle.
5. Off-duty officers operating one-to-one vehicles shall carry, at a minimum, badge and I.D., authorized firearm, handcuffs or flexcuffs and note taking material.
6. All regular maintenance on one-to-one vehicles shall be performed while assigned officer is off-duty. It is the responsibility of the assigned officers to arrange and ensure the completion of regular maintenance.
7. There will be reasonable mileage restrictions set up for all personnel. The

one-to-one vehicle will be limited to the boundaries of Outagamie County.

8. The one-to-one vehicle may not be used in the course of secondary employment.
9. An officer will not operate a one-to-one vehicle if that officer has consumed alcohol, nor will the vehicle be used when patronizing an establishment whose primary business is the sale of intoxicants.
10. Officers shall assist civilian vehicles requiring road service and other persons in need of help.
11. Officers are responsible for conducting safety and maintenance checks, i.e., fluid checks, supplies and equipment, the condition, lighting equipment, cleanliness, etc.
12. There will be no addition to or deviation from standard issued department equipment nor any alteration as to lighting or squad design.
13. All policies, procedures and regulations of the Sheriff's Department shall apply to officers operating one-to-one vehicles while off-duty.
14. All officers will be properly attired, i.e., shirt, pants, footwear. No shorts allowed.
15. The police radio shall be turned on while using the one-to-one vehicle.
16. Officers are expected to notify the Communications Center and take action on those police matters that they encounter while operating in an off-duty capacity.
17. One-to-one vehicles shall be locked when not in service.
18. One-to-one vehicles are owned by Outagamie County. As such, they may be reassigned or deployed as needed to accomplish the objectives of the Sheriff's Department.
19. An officer shall not leave a weapon unattended in a one-to-one vehicle unless locked in the trunk or glove box.
20. The assigned officer shall be responsible for the appearance and cleanliness of his/her one-to-one vehicle.

21. Each vehicle will have a first responder kit and each operator will be a trained first responder.
22. Officers shall wear restraint devices when operating department vehicles. Passengers will also be required to wear restraint devices. Common sense exceptions will be permitted as situation dictates.
23. Officers will not presume any special privileges unrelated to law enforcement with a marked vehicle while off-duty. Officers shall comply with all parking regulations, including the use of parking meters and compliance with prohibited parking areas. Officers may, however, leave their marked vehicles parked on the street all night.
24. Officers on sick leave or on off-duty status for an extended period will have their vehicles reassigned until such time they return to full duty.
25. Sheriff's Department vehicles may only be used to transport Sheriff's Department personnel, persons in custody and citizens requiring official services.

In the event that immediate action is necessary, the off-duty officer will respond to the situation. In certain cases encountered off-duty, the officer may summon an on-duty officer to handle the call and will stand by and assist until the on-duty unit arrives.

- 22.2 Ride Along. Outagamie County does not endorse a ride-along program due to the inherent high risk of law enforcement activities. Ride-along passengers will be limited to Outagamie County patrol officer candidates. Other requests for ride-along approval will be considered on a case by case basis by the Sheriff and with the concurrence of risk management.
- 22.3 The Sheriff shall be authorized to use a County owned vehicle for personal use. Any personal use shall be subject to the remaining sections of this policy with the exception of Sec. 3.5 relating to passengers. Other specified personnel (Undersheriff, division heads, investigative division supervisor and lieutenants) while on call are exempt from 22.1(25) relating to passengers.

23. ACCIDENT REPORT

- 23.1 Any accident involving a County owned, rented, leased or privately owned

vehicle used in the performance of County business shall be handled as follows:

1. Summon medical care for any injured parties.
 2. Notify appropriate law enforcement authorities.
 3. Notify employee's immediate supervisor.
- 23.2 The department shall immediately notify risk management.
- 23.3 The department shall be responsible for initiating the department investigation of the accident, preparing a statement detailing the accident, securing repair estimates for County vehicles and recommending any follow-up preventative actions.
- 23.4 When the County driver is determined to be at fault in a vehicle accident, the supervisor shall recommend disciplinary action subject to review and approval of the department head.
- 23.5 All County employees in the Highway Department are instructed to follow the accident reporting procedures included in the Highway Employee Handbook.
24. COUNTY POOL VEHICLES
- 24.1 Employees with a valid driver's license may use a County pool vehicle when conducting County business.
- 24.2 Use of a County pool vehicle is on a first come-first served, scheduled basis and is generally intended to be used for out of town business trips. It is the employee's responsibility to schedule and confirm reservations prior to use and complete necessary vehicle mileage and expense logs.
- 24.3 Only authorized County employees with a valid driver's license and a good driving record will be permitted to drive County pool vehicles.
- 24.4 A procurement card is provided for pool vehicle expenses. Charge slips must be turned in with the vehicle keys upon return.
- 24.5 Reimbursable vehicle expenses include storage, parking, toll charges and emergency vehicle expenses that are paid directly by the employee when the procurement card is not accepted.

24.7 In case of an accident, a certificate of insurance coverage is located in the glove compartment of the vehicle.

ATTACHMENT 1

Qualified Non-personal Use Vehicles

1. Clearly marked police and fire vehicles - a vehicle that a police officer or fire fighter who is always on call must use for commuting. The governmental unit must prohibit any personal use (other than commuting) of the vehicle outside the limit of the police officer's arrest powers or the fire fighter's obligation to respond to an emergency. A police or fire vehicle is clearly marked if, through a painted symbol or words, it is easy to see the vehicle is a police or fire vehicle. A marking on a license plate is not a clear marking for this purpose.
2. Unmarked vehicles used by law enforcement officers if the use is officially authorized - Personal use must be necessary to help enforce the law, such as being able to report directly from home to a stakeout site or to an emergency. Use for vacation or recreation trips cannot qualify as an authorized use.

Law Enforcement Officer - is defined as a full-time employee of the governmental unit that is responsible for preventing or investigating crimes involving injury to persons or property (including catching or detaining persons for those crimes). The law must allow the employee to take all of the following actions:

- * Carry firearms.
- * Execute search warrants.
- * Make arrests (other than citizen's arrests).

The employee must regularly carry firearms except when working undercover. A law enforcement officer includes an arson investigator if the investigator meets the above requirements.

3. An ambulance or hearse used for its specific purpose.
4. Any vehicle designed to carry cargo with a loaded gross vehicle weight over 14,000 pounds.

Trucks and vans - pickup truck or van is not a qualified non-personal use vehicle unless it is specifically modified so it is not likely to be used more than minimally for personal purposes. The following are general guidelines that a pickup truck or van can meet to be a qualified non-personal

use vehicle.

Pickup truck - a truck with a loaded gross weight not over 14,000 pounds qualifies if clearly marked with permanently affixed decals, special painting, or other advertising associated with our business or function. It must meet either of the following requirements:

- * Be equipped with at least one of the following items; hydraulic lift gate, permanent tanks or drums, permanent side boards or panels that materially raise the level of the sides of the truck bed or other heavy equipment (such as electric generator, welder, boom or crane.

- * Be used primarily to transport a particular type of load in a construction setting or other similar operation for which it was specifically designed or significantly modified.

Van - a van with a loaded gross weight not over 14,000 pounds qualifies if clearly marked with permanently affixed decals, special painting, or other advertising associated with our business or function. It must have a seat for the driver only, or the driver and the one other person, and either of the following items:

- * Permanent shelving that fills most of the cargo area.

- * An open cargo area and the van always carry merchandise, material, or equipment used in your business or function.

5. Delivery trucks with seating for the driver only, or the driver plus a folding jump seat.
6. A passenger bus with a capacity of at least 20 passengers used for its specific purpose.
7. School buses.
8. Tractors and other special purpose farm vehicles.

ATTACHMENT 2

VEHICLE USAGE AGREEMENT

Please Print

Driver Name – First, Middle, Last

Driver License Number

State

Department

Birth Date

Work Telephone Number

PROVISIONS

ALL VEHICLES

1. The provisions of this agreement are applicable to all employees of Outagamie County.
2. I currently possess a valid Wisconsin driver license or a commercial driver license and will immediately notify my supervisor whenever my license is revoked, restricted or suspended.
3. I understand that the County may request my driving record from the Department of Transportation.
4. Only County employees or volunteers are authorized to operate County vehicles.
5. County vehicles may be used to transport individuals employed by firms or governmental entities for the purpose of ridesharing/carpooling to a County sanctioned meeting or event. Family members cannot be transported in County vehicles.

PERSONALLY ASSIGNED VEHICLES

6. I will maintain accurate records of all business miles or daily commutes.
7. Personally assigned take home vehicles are restricted to commuting usage only unless otherwise specifically exempt.
8. I will submit my Personal Use of County Vehicle report quarterly.

POOL VEHICLES

9. At the end of each trip, I will turn in the vehicle keys promptly along with any charge slips and complete the mileage and expense log sheet.
10. I will ensure that the vehicle is clean and has an adequate fuel supply when returned and any defects will be reported.
11. The vehicle may be taken home prior to leaving for an out of town trip or attending a late evening or early morning meeting which would require a return to the workplace outside of normal working hours.

ONE TO ONE SQUADS

12. I will comply with the vehicle usage policy including the additional provisions specifically pertaining to the law enforcement vehicles.

PERSONAL USE RESTRICTIONS- ALL COUNTY OWNED VEHICLES

Personal usage is permitted only for personally assigned vehicles unless otherwise exempt and limited to commuting miles and de minimis only. Commuting miles are defined as travel from home to your permanent work site and from the permanent work site to your home.

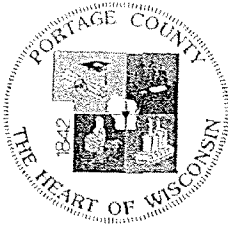
CERTIFICATION

I certify that I have read and understand this agreement and the Vehicle Usage Policy (Admin. Rule AR00-01*) and will adhere to all provisions.

Driver Signature

Date Signed

*The Admin. Rules can be accessed from County’s intranet site on the County Executive’s page.
Revised: 03/14/05



Portage County Clerk

Shirley M. Simonis

1516 Church Street

Stevens Point, WI 54481

Phone: 715-346-1351 Fax: 715-346-1486

simoniss@co.portage.wi.us

CERTIFICATION

I, Shirley M. Simonis, Clerk of the County of Portage, Wisconsin do hereby certify that the foregoing is a true and correct copy of Resolution/Ordinance No.

155-2012-2014 which was introduced and adopted by a vote of

24 for

 against

 abstained

 vacant

1 excused Supervisor Winn

at an Adjourned Session of the Portage County Board of Supervisors, held on the

21st day of May, 2013, and recorded in the minutes of said

meeting, a quorum of members being present.

In testimony whereof, I have hereunto set my hand and the seal of the County of Portage, Wisconsin, this 23rd day of May, 2013.


SHIRLEY M. SIMONIS
Portage County Clerk (SEAL)

U drive
My Files
Original Cover Sheets

Resolution Number: 155-2012-2014

RE: RESOLUTION IN SUPPORT OF AMENDING STATE LAW TO PERMIT A MULTI VENDOR STUDENT INFORMATION SYSTEM FOR WISCONSIN SCHOOL DISTRICTS BY 2013 ASSEMBLY BILL 60 AND 2013 SENATE BILL 54

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE PORTAGE COUNTY BOARD OF SUPERVISORS

WHEREAS, student information systems (SIS) are comprehensive software applications designed to manage student data, school management, and technology interface needs. (The SIS is equivalent to an Enterprise Resource Planning or ERP system for a corporate or municipal government customer. As such, SIS contains many of the same issues with ERP System Selection Methodology, which Portage County is currently employing); and

WHEREAS, current state law mandates a state sponsored selection of a single SIS vendor mandated for use by all Wisconsin schools; and

WHEREAS, the State Department of Administration assisted by the State Department of Public Instruction declared its intention to award the single vendor contract to an out-of-state vendor, a decision which is under appeal and a decision which will significantly impact and increase costs to local school districts; and

WHEREAS it is reasonably estimated that this award decision will greatly increase costs to local schools, resulting in a \$ 28.4 million dollar unfunded mandate over a ten year period to school districts statewide (with a \$447,000 mandate to the Stevens Point School District) from the need to convert many of the school districts to the awarded vendor system; and

WHEREAS the impact to county governments is from the fiscal impact of increased property taxation needed to support the single vendor system, diverting scarce resources in an era of levy limitations when school levy dollars could instead be focused on student and program improvement, impacting county-wide needs of county government; and

WHEREAS Representative Shankland and Senator Lassa have introduced legislative bills which would support the establishment of a multi-vendor SIS system, which would result in improved processes as well as significant fiscal savings as detailed in this resolution, allowing school districts to retain and maintain superior SIS.

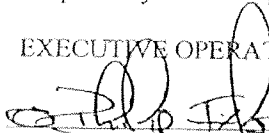
FISCAL NOTE: No appropriations or funds are necessary for this sense of the Board resolution.

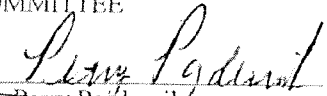
NOW, THEREFORE, BE IT RESOLVED AND ENACTED, by the Portage County Board of Supervisors, that the Board hereby goes on record in strong support of amending state law to permit a multi-vendor student information system for Wisconsin school districts by passage of 2013 Assembly Bill 60 and 2013 Senate Bill 54. The Clerk is directed to mail a copy of the resolution to the Governor's Office, the Director of Public Instruction, the State Director of Administration, all area state legislators, all 72 of Wisconsin's Counties, the Wisconsin Counties Association, the Wisconsin School Board Association and all area school districts.

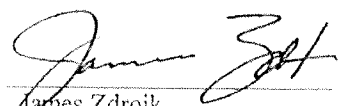
Dated this 21st day of May 2013.

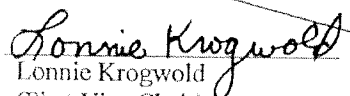
Respectfully submitted,


EXECUTIVE OPERATIONS COMMITTEE


O. Philip Idsvoog (Chair)


Perry Pazdernik


James Zdroik


Lonnie Krogwold
(First Vice Chair)


Don Butkowski

RESOLUTION OPPOSING AB 85 AND SB 95

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Legislature is considering Assembly Bill 85 and Senate Bill 95;
2 and

3
4 WHEREAS, Assembly Bill 85 and Senate Bill 95 propose significant changes to the governing
5 structure of Milwaukee County and would mandate changes in compensation for supervisors, limit
6 the funds that may be appropriated to operate the county board, impose a bureaucratic infrastructure
7 that restricts the ability of the county to enter into mutually beneficial intergovernmental agreements
8 with other municipalities, strip the county board of the legislative authority to structure county
9 government, bar supervisors from directly communicating with county employees, consolidate power
10 in the county executive, transfer substantive powers from the legislative branch to the executive
11 branch, make the county executive a de facto member of the county board, and generally open the
12 door to the State's micro-management of county government; and

13
14 WHEREAS, local control is deeply rooted in Wisconsin's history and its people believe that
15 local governments, which are closest to the people, are better able to make decisions on local matters
16 than remote levels of government, which are removed from the people; and

17
18 WHEREAS, each Wisconsin county is a body corporate with the authority to exercise
19 administrative home rule and operational powers, which should only be subject to reasonable State
20 control; and

21
22 WHEREAS, Assembly Bill 85 and Senate Bill 95 usurp the authority of the county board to
23 exercise legislative oversight, breaches the doctrines of separation of powers and checks and
24 balances, infringe upon the statutory autonomy of counties, impose State-driven solutions to local
25 issues, makes government less accountable at all levels, and would create a precedent that could be
26 used to strip other counties of local control;

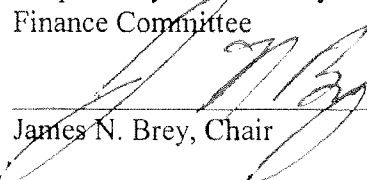
27
28 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors
29 opposes Assembly Bill 85 and Senate Bill 95 and any other attempt by the Wisconsin Legislature
30 to micro-manage the affairs of county government; and

31
32 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors urges
33 Governor Scott Walker to veto Assembly Bill 85 and Senate Bill 95; and

34
35 BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this
36 resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, and to
37 each Wisconsin county.

Dated this 21st day of May 2013.

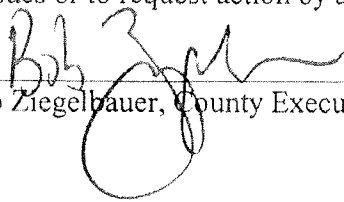
Respectfully submitted by the
Finance Committee


James N. Brey, Chair

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. SR

LEGISLATIVE POLICY STATEMENT

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.


Bob Ziegelbauer, County Executive

5/22/13
Date

No. 2013/2014 - 13
Manitowoc Voting System
Vote Summary Report
05-21-2013

All Reports
Report , 3a , 1/2 Majority Based on Attendance

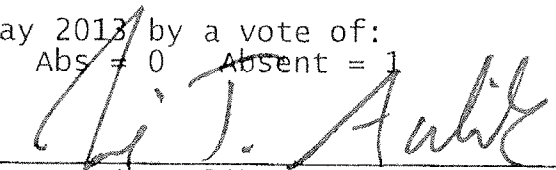
3. Resolution Opposing AB 85 and SB 95 as amended

Seat	Dist	Attn	Name	Aye	Nay	Abs
1	20	*	Hoffman, Chuck	[X]	[]	[]
2	11	*	Vogel, Randy S.	[X]	[]	[]
3	15	*	Wagner, Catherine	[X]	[]	[]
4	24	*	Weiss, Don	[X]	[]	[]
5	4	*	Brey, Jim	[X]	[]	[]
6	10	*	Hoff, Philip	[X]	[]	[]
7	14	*	Baumann, James	[X]	[]	[]
8	8		Rasmus , Martha	[]	[]	[X]
9	3	*	Metzger, Rita	[X]	[]	[]
10	1	*	Holschbach, Todd	[X]	[]	[]
11	16	*	Cavanaugh, Robert	[X]	[]	[]
12	7	*	Vogt, Norbert	[X]	[]	[]
13	5	*	Dufek, Gregory	[X]	[]	[]
14	13	*	Waack, Melvin	[]	[X]	[]
15	22	*	Bauknecht, Michael	[X]	[]	[]
16	18	*	Kohlman, Pat	[X]	[]	[]
17	17	*	Maresh, Susie	[]	[X]	[]
18	12	*	Behnke, Kevin	[]	[X]	[]
19	21	*	Gerroll, Rick	[]	[X]	[]
20	9	*	Kopecky, Mark	[X]	[]	[]
21	23	*	Henrickson, Rick	[X]	[]	[]
22	19	*	Korinek, Dave	[X]	[]	[]
23	25	*	Burke, Laurie	[X]	[]	[]
24	2	*	Nickels, Dave	[X]	[]	[]
30	6	Chair	Hansen, Paul B.	[X]	[]	[]

Pass

On this 21 day of May 2013 by a vote of:
Aye = 20 Nay = 4 Abs = 0 Absent = 1

Attest: _____


Jamie Aulik, County Clerk

ORDINANCE NO. 2013-_____

**Amend Board Rules to revise number of members appointed to
Mid Wisconsin Federated Library System Board**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Section 3.06(1)(m) of the Board of Supervisors' Rules of Order 2012-2014:

(m) MID WISCONSIN FEDERATED LIBRARY SYSTEM BOARD – ~~Seven~~ Five members. Pursuant to s. 43.19, Wis. Stats., the County Administrator shall appoint one county board member and ~~six~~ four representatives of the library boards governing public libraries of participating municipalities, who shall serve staggered three-year terms. The county board member's appointment shall cease if the county board member's term on the County Board ends. The Board shall have the powers granted to a library board under s. 43.58 ~~to 43.62~~, Wis. Stats. [Am. 05/11/04, Ord. 2004-07; re-lettered 04/15/08, Ord. 2008-01 and Ord. 2008-02; re-lettered 03/09/10, Ord. 2009-24; re-lettered 07/13/10, Ord. 2010-09; re-lettered 12/14/10, Ord. 2010-20; re-lettered 3/13/12, Ord. 2011-24]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote.

Requested by
Administration & Rules Committee

06-11-13

Philip C. Ristow: 05-28-13

ORDINANCE NO. 2013-_____

**Amend Board Rules to allow Vice Chair to be designated in order
to make a meeting quorum**

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES
HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Section 3.05(1) of the Board of Supervisors' Rules of Order 2012-2014:

3.05 STANDING COMMITTEES. (1) . . . The Chairperson (or Vice Chair if so designated by the Chair in advance of any particular meeting) shall be an ex officio member of all standing committees, and shall be allowed to vote in order to break a tie, and shall be counted as a member if necessary to create a quorum at the committee's meeting, and shall also be allowed to vote in that case. . . . [Am. 03/09/04, Ord. 2003-35; 06/08/04, Ord. 2004-10; 12/13/05, Ord. 2005-31; 07/11/06, Ord. 2006-07; 07/10/07, Ord. 2007-16]

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote.

Requested by
Administration & Rules Committee

06-11-13

Philip C. Ristow: 05-28-13

ORDINANCE NO. 2013-_____

Reporting absence to County Clerk in advance of County Board meeting

THE COUNTY BOARD OF SUPERVISORS OF JEFFERSON COUNTY DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Amend Section 3.01(3) of the Board of Supervisors' Rules of Order 2012-2014:

(3) (a) A majority of all members elected to the Board must be present to constitute a quorum for the transaction of business. In the absence of a quorum, those present may order a call of the house to compel the attendance of absent members, or they may take a recess or fix a time to which to adjourn and adjourn.

(b) County Board members who cannot attend a board meeting* are expected to report their absence in advance as a courtesy to the other members. Such reports shall be made to the County Clerk. Members reporting their absence in advance of the meeting to the County Clerk shall be noted as having done so in the minutes where their absence is recorded.

Section 2. This ordinance shall be effective after passage and publication as provided by law.

AYES _____

NOES _____

ABSTAIN _____

ABSENT _____

*Similar language in the committee section?

NOTE: Section 3.09 of the County Board Rules provides that amendments to the rules shall be made by 2/3 vote. Proposed amendments shall be introduced at one session of the Board and laid over until the next session before action is taken, unless the Board waives laying it over by unanimous vote.

Requested by
Administration & Rules Committee

06-11-13

Philip C. Ristow: 05-28-13

**County Administrator's
Monthly Activity Report
May, 2013**

1. Department Head Meeting

A department head meeting was held on 5/15 (copy of agenda attached). The next meeting is scheduled for 6/12.

2. Committee/Board, Staff and Other meetings

In the role of Interim County Administrator, I will have attended 10 Committee/Board meetings by the end of this month. In addition, I have met daily with staff and other officials.

3. Courthouse Bathroom Renovation and Security entrance

The bathroom renovation project is completed except for vinyl wall coverings in the hallway which will be installed this week. Work on the security entrance will begin on June 10th. The security entrance will be moved to the south end of the Courthouse on June 8th.

4. Board/Commission Appointments

Land Information Council (Andy Erdman)

- Todd Lindert – starting June 30, 2013
- Joann Larsen – starting June 30, 2013

Zoning Board of Adjustment (Rob Klotz)

- Don Carroll – starting July 1, 2013
- Lloyd Zastrow alternate – starting July 1, 2013

5. Preliminary Budget Instructions

Preliminary budget instructions will be sent to Department Heads this week and discussed at the Department Head meeting on June 12th. We continue to be current on the budget calendar established by the Finance Committee.

Kathi Cauley
Interim County Administrator

Jefferson County
Department Head Meeting

May 15, 2013

1:00 p.m.

Workforce Development
874 Collins, Rm 103
Jefferson, WI

1. County Board agenda items
2. New County Administrator briefings
3. Vacation carry over policy
4. Continuity of Operations
5. Committee agenda items: Vehicle usage report and Financial Updates
6. County Budget Update and budget calendar
7. Department Head Items
8. Next Meeting – June 12, 2013 (Tentative)